

	<p>children in care of around £13k. Have we dealt with this issue? GME – Helen Millward sent me a copy of it but have not discussed yet. Some of those students are in care and it depends if they come back to sixth form next year. c/f to be discussed soon.</p>	GME
12.07.05	<p>Chairs Remarks: Appointed new Principal, busy period of the year. Reflect going forward Ofsted are likely to be with us within 6 months. Will be looking at leadership and governance. Need to be focused on this in coming months despite everything else going on. Last board meeting as Chair. Not sure who will be taking over but need to have some discussions around that. MM to touch base with people over the holidays. Could be co-chair, or for a finite period.</p>	MM
12.07.06	<p>Papers for urgent matters arising: Performance on a Page - SD distributed previous data for ML and highlighted RAG. Ran through information shown. Distributed Age Related Expectation Summary Reports and discussed. KQ - data reported to parents, end of Summer 2. Now shows numbers of pupils, boys and girls, draw eye to total column and percentages shown. These are looked at as a leadership team every 6 weeks and can be provided to directors if that is what is required. MM – set context for SSa and LW as visitors. Discussed portfolios and that they are discussed in depth, other things just for discussion if anything urgent. Performance report comes at first meeting of the year. Discussion lately has been around suitability of data and understandability. Different models on the table in terms of primary site. ER one was circulated with the pack. Data is slightly out of date because of nature of data drops. Noted the Sixth form data is very important but is not in there currently. First meeting of next term group discussion around portfolios and discuss what will feel right that comes to board meeting next time. Any issues? None.</p>	All
	<p>Finance Committee Minutes: VM – just 2 or 3 key points highlighting from the minutes of the meeting. Had ongoing issues with one of the astro users - which has led to involvement of our solicitors via APG. Board should be aware because of nature of the company there may be some press issue around it. We have terminated their usage because they haven't paid their bills. They have become aggressive in response. Solicitors are involved. Happy that the process has been handled with integrity. APG confirmed our solicitors sent them a letter and they came back with an aggressive stance. Our solicitors are in the process of drafting response. VM – Management Accounts. Bishop Fleming produced month 8 document (in board pack). Staffing seems well controlled. Yearend forecast, looking like a surplus of £40-50k on the year. Remind board intention was trying to recover around £100k. VM –on MAT expansion, financial due diligence by Francis Clark on our behalf and Bishop Fleming on behalf of the joining schools, came up with no significant financial issues and meetings have been held with all schools. VM - satisfied as Chair of Finance that all seems satisfactory for moving forward. The item of charging for consumables which was referred back to the FC by the last board meeting for a decision. FC decision was that we will have a policy of NOT charging parents for consumables. Questions? MM – one from minutes and board level discussion. On GDPR, SD is DPO. Whether training sorted for all staff at both sites? JN - had initial training at ER and there will be more. MM - How many staff still to be trained? JN – took place on a training day, so captured most staff. KQ – took place in April at ML for all staff. MM - time frame to capture last few people? JN - question of whoever needs input will have had it. KQ - this will go in new staff induction so gives a chance to capture anyone who has been missed. SD to visit the joining primaries and carry out training there where needed. Needs to sit alongside safeguarding training for when inducting new staff. JN - next bit is changing practice, which is issue by issue. APG – there was a meeting this morning and moved forward. VM – is SD appointment as DPO permanent or to be reviewed post MAT? SD – interim, for where we are and to get training done. AF – what was the format of the training? SD – highlights of what is relevant to schools, mindful about data, how</p>	KQ/JN

	<p>you carry, how dispose. Email from SD was circulated to directors by Clerk. KQ - suggested doing training with directors as well. GW to add to agenda next time. JN – we have been carrying out child protection safeguarding question of the week. Think there will be a series of these and every other one might be a data question. AF – initial training good but need refresher and updates. GME - have to write the press release before students get their grades so for A Level release I won't be able to put students' names with their grades. Will take photos on the day but need consent. Same as GCSE. Students have now left. MM – thank you sounds well under control.</p>	<p>GW</p>
<p>12.07.07</p>	<p>Approval of Budget 2018-19: VM – summary of budget in board pack and was emailed out in advance. No significant issues. Balanced budget, and that is due in no small part to massive work from JN, with KQ and APG help - in very testing circumstances. At ER, was stuck at about £100k short until very recently but number of things improved very recently with staff appointments and changes. Met with Vice Principals last week and collectively come up with plan to control spend. Already cutting back. Predicted total income for trust £7.6m next year, compared with £7.7m this year. Staff costs slight increase, but that all due to pay awards and increased cost of employment. Had 156 students in Year 11 and currently have 217 to join which is approximately £250k more income in Sept 2019. 3 year projection looks good as we will receive full funding for very big groups we have. Need to factor in unknown potential pension contributions. Significant pay award for support staff from April. Tough times in next 12 months. Some staff movement across sites to help the process. APG – add dimension of possible positive movement to a larger budget with a MAT expansion. Opportunities for savings within that of staffing and services. MAT expansion still very desirable for TCS let alone the school improvement benefits for all schools. JN – if we hadn't had the primary and secondary working together don't think would have got to this point without redundancies. VM – AF, anything to add from Finance Committee perspective? AF – no. Valuable work, budget for school as is. Next incarnation will be for broadened MAT. APG – work has started on what that might look like. MM – guess would be once factor in benefits immediately better financial position so would expect this to improve from October 2018. JN - yes, put all together with no extra staffing but currently Trust will provide services that pay to get elsewhere. SD role as DPO is across the MAT. MM - any questions round the table. SMD – Would like to acknowledge the amount of time and work that has gone into this. Not an easy ride we know, from when VM has been raising concerns as to financial position. As a board we need to acknowledge the time and effort that has gone in with KQ and JN. MM – in terms of savings making primarily around staff are we doing this in conscious way? What is the effect on the experience in the classroom? JN - curriculum reflects financial situation we are in. When JN and GME sat down to set out curriculum programme that can reduce number of teachers, certain things can't change. New year 9s give opportunities to organise things differently. Next year we have planned for 7 tutor groups not 8, 7x31pupils. Probably save around 50 teacher periods. Not replace some teachers. Other opportunities are support staff, as people left we have tried to fill roles internally and move things around, which is continuing through the year. KQ - started trying to keep class sizes small, forces us to think differently about how we are making an impact so probably made us sharper in terms of reducing workload for teachers, what TAs are doing, and it has given people opportunities when perhaps they wouldn't have been there. TAs step up to HLTAs for part week, ex-student from ER taking PE, feels like less people on the ground but has given some positives too about doing the things that really count. VM proposed the budget for 2018-19 be accepted, SMD seconded. All in favour. MM echoed thanks for the extensive work put in, including by VM and AF.</p>	
<p>12.07.08</p>	<p>Policies for Approval: None for this meeting.</p>	

<p>12.07.09</p>	<p>Principal's Report ML: Distributed electronically in advance. KQ ran through presentation. ML has been selected to be linked with a national school in Birmingham or London re raising attainment of disadvantaged children. Interested to see what they do that we aren't and hope to learn from this. Teacher joining from ER will be champion of this and will be part-time between ER and ML. Hoping will be linked up with an all through school. KQ invited questions on T&L. APG - how do you connect assessment with T&L thinking of Ofsted criteria, leading to outcomes? KQ - curriculum, what we are teaching, how and what you are getting out of the children at the end. APG - if outcome not good or as expected you make the link with poor teaching. KQ - not straight away. Could be there is a barrier to learning for child, teachers judgement, how they perform in a test. Address it all together. Step going to next year is to tie curriculum to ensure fit for purpose. APG - appears Ofsted do make that connection. KQ - not always the case. Attendance has dropped from last year. Talking to EWO this is a national trend. Due to snow days when closed and parents chose to keep children off on additional cold days. ML looking at new rewards and incentives to be reviewed for next year. Verbal update as figures not available when report produced, will do trend presentation in new year. Phonics 87% up from 53% last year. Very pleased and proud. National not yet available but sits around 70% as trend. Children entering Year 2 in a better place. KS2 reading 74% up 9% from last year. 24% of greater depth. National 75%. Writing 78% national 78% in line with last year. Maths 70% in line with last year. GPS 80% up 2% on last year and again 24% of children getting greater depth. Progress measure scaled score in line or above national on all measures. Results come out October/November. Anticipating progress should be good with raw figures. Had staff meeting on Wednesday where staff were thanked. APG - going back to the starting point and progress within there ... SMD - and also disappointments KQ had last year. KQ - those things done for reading and phonics have really paid off and made a difference. Full report in September. MM – incredible set of results. Pass thanks to staff from the Directors. APG – school improvement measure for secondary as well as level they come in at will mean GCSE and beyond is better. KQ - secure in reading and level of comprehension.</p>	
<p>12.07.10</p>	<p>Principal's Report ER: Report distributed electronically in advance. JN ran through presentation on screen. Outcomes team has been discussed with new Principal and APG and is on a temporary basis as needed something done now, but this can be reorganised if new Principal wishes. VM – rationalised reduced in numbers or activities redirected? JN - slight reduction in numbers of people, what they are asked to do has been reorganised and refocused. Noted the Phase leader role has been removed on a temporary basis. MM suggested it would be useful to go through this in more detail in future to have a clear grasp on staffing structures. GW to add to agenda for next board, 10 mins. Leadership undertaking weekly visits to lessons to include looking at books, asking students do they know how well they are doing. MM – linked with Ofsted requirements? JN - focussing on those things and it covers them all. Discussed review of RTL system. JS - was the disquiet to do with it being zero tolerance? JN - yes very much black and white. SMD – a lot of it was also around the fact of a 2 warning system, could get 2 warnings for talking to friend or being rude to teacher. Serving same time in RTL and students felt that was unfair. JN - didn't want to lose hard work that had gone into creating robust system but have to see as fair and reasonable. Version 2 to be rolled out in September. KQ - thinking about end of year thing, too much doing merits on termly basis rather than wait until end of year. SMD - heads of learning do termly things. JN to ask KR to speak to KQ about involvement of primaries in mental health event for autumn term. All aware of pressures on staff, students and families. Attendance a pleasing and stable picture. JN - worth mentioning had call from the LA yesterday to say parent wants to join but currently on PAN, shall we increase to 218 or place on waiting list? We know people will move out so waiting to go back on this. APG - can't keep increasing it. Keep at</p>	<p>JN/GW</p> <p>JN</p>

	<p>217. JN - agree, if still on waiting list in September can look again. Normally over a year we would expect 1-2% to leave. MM - if operationally need to vary PAN by small amount don't need to come back to board for 1 or 2. Any questions. MM requested notification of dates of things happening, results etc be reinstated. GME confirmed 16 August A levels and 23 August GCSEs. JN to produce final slide in future saying what we are doing against Ofsted. KQ - will do ML as well and then send to JN.</p>	<p>JN/KQ KQ/JN</p>
<p>12.07.11</p>	<p>CEO Report: APG – Still moving towards 1 October conversion date. Points to bring to attention, 2 significant meetings with some of the directors from TCS and governors from Kenn Kenton and Cockwood to look at due diligence findings. Had representative from Francis Clark our accountants and Bishop Fleming reporting on TLT on behalf of joining partners. Significant reassurance for both sides and moving forward there is nothing negative financially that would prevent schools from joining. Joining schools asked for latest asset management plans which have been provided. Met with 2 heads today and went through SAT scores which are very pleasing and APG presented predicted figures for ER. Discussion around ongoing discussions with Kenton Parish Lands. APG confirmed would not enter the Trust into something that would open us up for annual rent increases. May require Trust board decision. Scheme of Delegation meeting held and has been emailed out by GW. This is looking at being the final version for presentation to SOGG. Also discussed new scheme of articles for new board and committees that go with this. Ours go back to 2010 as the first set from DfE for trusts forming. No longer appropriate, or for taking on a church school. New Articles have been sent to charity commission and diocese board for approval. MM - had raised a query about status of LGBs. Hinges on one word. Agreed as a trust we will have LGBs. Legal status will be committees of the board of trustees and recommended wording was the trustees may appoint separate committees to be known as LGBs for each academy. We have changed word “may” to “shall”. MM – core issue was essential point of being LGB as opposed to MAT board is we can be taken over at any time in nature of functions. If we can't get enough people around this table another LGB may share responsibility and operate across schools. MAT board could decide it no longer wishes to have an LGB at all which would feel difficult as a parent. VM - subject to certain conditions. KQ - we are operating that now as don't have any LGBs. Took that decision way back not to have LGBs as an academy trust. So it is within provisions there that that can happen. Submitted it with word “shall” and will see what comes back. APG - can be circumstances where small school may not be able to attract local governors, malpractice, etc where trust board would say we will take over. VM – if a school fell into needing improvement. KQ - in the Scheme of Delegation there are intervention triggers. APG – all part of due diligence and setting basic operating structure. KQ – meetings taking place next week for joining schools to vote to join. Mention of Devon Live article making false connections and adverse comments in social media about ER Principal leaving and said Ofsted coming because of this. No connection whatsoever. Concerns addressed to joining schools by APG and outcome very positive. Explained correct situation. Joining schools have utilised our GDPR services, and are already looking at cost savings such as photocopiers. Confident by 1 October we will be ready to provide the functions. Health and safety, safeguarding, finance, payroll process, etc. Any questions? VM – re 1 October, if that is delayed, there is a danger we will be as a board in a grey area of maintaining this being constituted as trust board but needing to set up the LGB at the same time. MM is standing down as Chair. Concern hiatus period of uncertainty. APG – less concerned. Would be a replacement if we have to go to November as chair of LGB, planned step over would be an EGM, training meeting where board of trustees would be trained and LGBs would be trained. Clear separation of 2 responsibilities. Doesn't have to take place on 1 October. MM – in terms of things we do now, will be various meetings around switchover.</p>	

	Also need to start setting meeting cycle for next year to ensure mesh into trust board and primaries. KQ confirmed GW and KQ spoke this morning regarding aligning cycles and having cycle of business. Only adopt new articles when constituted as new trust. MM - will need to establish first board dates for next year. GW confirmed first meeting of new year normally October before half term. MM, KQ and GW to discuss outside this meeting.	MM/KQ/GW
12.07.12	Safeguarding: SSc sent apologies via email during the meeting. SMD – we never moved forward from directors’ discussion months ago as to what we wanted. Standard form came from Babcock. ER need confirmation as to who is producing the figures and what directors want. MM – is there a clear legal reason why can’t be shared electronically. KQ - Child could be identified from data. SMD - legal requirement is DSL reports to the board annually. MM - urgent action, haven’t had ER figures for 3 meetings. KQ to pick this up, look into it and come back to MM. SMD offered to meet with KQ if that would help.	SSc KQ
12.07.13	Directors Training and Feedback: Expectation for all to do a degree of CPD. All to look at Governance Today and advise GW of any courses they wish to attend.	All
	MM requested the meeting move to Part II with only non-staff Directors at 8.15 pm. VM to take the minutes and supply to GW asap.	VM